

## **I. Policy Statement**

## **III. Entities Affected by This Policy**

## VI. Contacts

## VII. Hybrid Work Policy

A.

## VIII. Definitions

ADA:

FERPA:

FMLA:

Net-positive impact:

Personal business

Hybrid Work

B. Supervisor:

E.

C.

D.

Appendix A

The University of Scranton  
Hybrid Work Policy Request Form

Part A: Staff Member Information:

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Part B: Narrative Description of Staff Member’s work and assignments while on the hybrid remote work schedule (may be submitted as an attachment)

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Proposed Off Campus Workdays & Hours (Max two days/week)

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Part C:

Staff Member Name print

Date

