

TO: Staff Senate

FROM: Catherine Schneider
Staff Senate Secretary

DATE: November 12, 2012

SUBJECT: Minutes of October 10, 2012 Meeting

In attendance: Ms. Bealla, Ms. Eagen, Ms. Fetsko, Ms. Hayes, Ms. Lang, Ms. Palko, Ms. Rafter, Ms. Schneider, Ms. Barnoski, Ms. Clause, Ms. Edwards, Mr. Fiorini, Mr. Gaylets, Mr. Harris, Mr. Hurst, Mr. Pace, Mr. Sakowski, Mr. Wasalinko, Ms. Cullen-Brown, Ms. Cummings, Ms. Egan, Mr. Franceschelli, Ms. Freeman, Ms. Hynosky, Ms. Kennedy, Mr. Murphy, Ms. Rozelle, Mr. Wetherell, Mr. Wimmer, Ms. Day.

Guests: Mr. Paul Porter, Ms. Lori Nidoh

1. Welcome:

Ms. Cullen-Brown opened the meeting at 2:31 p.m. in the PNC Board Room of Brennan Hall.

Ms. Egan offered the opening prayer

2. Guest Presentation:

Ms. Cullen-Brown welcomed Fr. Ryan Maher, S.J., Executive Director of the Jesuit Center, guest presenter.

Prior to accepting his current position, Fr. Maher worked at Georgetown University for the past 11 years. Fr. Maher was invited by Fr. Quinn to develop the Jesuit Center. Fr. Maher introduced

imprisoned, dying –

6. President's Report:
Update from University Planning Committee meeting –

luncheon. He anticipated that there would be 15 Student Veterans that might attend. Mr. Wetherell set forth a motion that we set aside up to \$150.00 to pay for Student Veterans to attend the luncheon. Ms. Kennedy seconded the motion. Ms. Day asked that in the event there were more than 15 Student Veterans attending, that Mr. Wetherell notify her and Human Resources would pay for the remaining tickets. Mr. Wetherell agreed.

Social Events and Community Building

The committee is well under way with their preparations for the Christmas luncheon. The committee will meet prior to the next Senate meeting to finalize the details. The invitation has been submitted to the Communications Committee for inclusion in the fall newsletter. The Fall Cereal Drive is under way. As of October 10, 80 boxes of cereal have been donated. Ms. Hynosky asked that all Senators take flyers to post in their respective areas and announcements be made about the Cereal Drive and the Christmas luncheon at the Roundtable events.

Staff Development

Mike Baltrusaitis of Cocciardi & Associates and Chief Don Bergmann attended the committee's October 4 meeting. The group decided to have informational sessions for the Clerical, Professional and Paraprofessional staff on Safety in the Workplace. Tentative dates for this event are November 2, November 9 or November 30. The meetings will take place beginning at 2:00 or 2:30 and run approximately an hour to an hour and a half. Mr. Hurst will notify the Senators when a date has been confirmed.

Mr. Hurst announced that the Safety Committee will be holding a Campus Safety Walk and would welcome volunteers. The date is October 23, with a rain date of October 24. The program will begin with dinner at DeNaples at 5:30 and then the Safety Walk will immediately follow.

The committee is continuing to work on the development of the New Staff Mentoring Program.

Staff Recognition & Excellence

The committee has decided that they would like to establish the Scranton Spirit Award. Ms. Hayes volunteered to head the project. The program will recognize Staff members that go above and beyond. Ms. Hayes will receive nominations monthly. All valid entries will be entered into a drawing and one name will be randomly selected to win the award for that month. Everyone who is nominated will be included in an announcement to the campus. The committee would also like to offer a reserved parking spot on campus for the monthly winner. Details regarding obtaining a space for this purpose are still under review. Mr. Wetherell invited any input to be submitted to him and he will put forth a motion at the November meeting.

Ombudsman Ad Hoc Committee

Ms. Lang announced that she and Ms. Gurz are co-chairing the committee and they have their first meeting scheduled for October 19 at 3:00 p.m.

Staff Meal Plan

The committee met with Mr. Zayac on October 30. The idea for a Staff Meal Plan was well received. The group had an open discussion and plans to meet again on October 30.

9. Open Items from the floor.

A Senator was asked to inquire about the status of Bring Your Child to Work Day. There was discussion regarding the work done by an Ad hoc committee 2 years ago to bring the issue before the AC, the history of Bring Our Daughters to Work Day and the intent and evolution of Bring Your Child to