

TO: Staff Senate

FROM: Mark Murphy, University Staff Senate President

DATE: November 21, 2017

SUBJECT: December 20, 2017 Staff Senate Meeting Agenda  
PNC Bank Board Room, Brennan Hall, 10:00 – 11:30 a.m.

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1. Welcome:
  - a) Opening Prayer Rebekah Bernard
  - b) Request volunteer for opening prayer for next meeting
  - c) Attendance / Quorum (14 senators at least 4 from each group)
2. Review of previous months' meeting minutes/Motion to accept minutes.
3. Review Agenda and suggest any new agenda items from the Senate/Motion to accept agenda and any new items.
4. Guest Introduction: Harry Dammer, Associate Dean, CAS
5. Report from Liaison, Patricia Tetreault
6. President Report
  - 10 Year Anniversary Year, Executive Committee working on ideas
  - UGC update
  - Timeshare update
  - Improve communications with Faculty and Student Senates and Cabinet by emailing Agenda, Minutes, and links to Staff Senate website each month. Discuss how to do it best.
7. Committee Reports
  - a) Communications-Co-Chairs-Richard Walsh and Julie Brackeva-Phillips
  - b) Election & Membership-Co-Chairs- Amy Driscoll-McNulty and Pete Sakowski
  - c) Finance-Chair-Gina Butler
  - d) Social Events & Community Building-Chair-Kristi Klien
  - e) Staff Development-Co-Chairs- Renee Giovagnoli and Meg Hambrose
  - f) Staff Recognition & Excellence Awards-Co-Chairs-Gina Butler and Mary Ellen Pichiarello
  - g) By-Laws (ad hoc)-Chair-Rebekah Bernard
  - h) Ad Hoc Committee, Timeshare – Chair- Joe Wetherell
  - i) Round table meeting updates, next meeting, minutes, topics to share, PROCEDURE.
8. Previous Business
  - Calendar Concept Discussion
9. New Business
10. Items from the floor
11. Motion to Adjourn